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| CATEGORY | **Very Good** | **Good** | **Inconsistent** |
| **Page Layout** | Includes all headings: Date, period, topic. Follows Cornell (I) format: Key ideas/Questions on left, Summary at bottom, Notes on left. | Includes all headings: Date, period, topic. Follows Cornell (I) format: Key ideas/Questions on left, Summary at bottom, Notes on left. | Missing one or more heading: Date, period, topic. Did NOT follow Cornell (I) format: Key ideas/Questions on left, Summary at bottom, Notes on left. |
| **Notes** | Notes are accurate, paraphrased, and complete. All main ideas have been captured clearly. Spacing is consistent. | Some paraphrasing is present. Notes are mostly accurate and complete. Most main ideas are present. Spacing is rarely inconsistent. | No paraphrasing. (Copied word for word). Notes are NOT accurate. Evidence of missing notes or inaccuracies in the information. No spacing or is very inconsistent. |
| **Key Points/Relection Questions** | 4 or more key points/Main ideas or vocabulary are made. 3 or more questions present that demonstrate critical analysis and understanding. | 2-3 key points/Main ideas or vocabulary are made. 1-2 or more questions present that demonstrate critical analysis and understanding. | 1 or no key points/Main ideas or vocabulary are made. No questions are present that demonstrate critical analysis and understanding. |
| **Summary** | Summary accurately reflects all main ideas and effectively make connections to topic and/or concept. | Most main ideas are summarized. Some connections are made to the topic or concept. | NO summary is present -or- summary simply RESTATES notes. |